



Name: _____

Junior or Senior (please circle)

Club: _____

Unit: _____

Leader's Name: _____

		EX	VG	G	F
Records & Information	Title page and Introduction: clearly indicates member, club and project unit; info about member complete				
	Book reflects activities of member's 4-H year in the club: activity log, meetings, member activities				
	Effort: work pertains to the member; level of ability; quality appropriate to ability; neat and legible				
	Pictures/ articles/ illustrations: current and relevant to the project/member				
	Organized in a logical order, includes all pages: contents, section tabs, pages & pictures securely attached in the book				
Project Description & Analysis	Accurate project information: project questions answered, planning page complete				
	Calculations and figures complete and accurate: monthly records, equipment, financial summary				
	Assessment of cost of 4-H project summary complete				
	Project Record or Outline of progress summary complete, including pictures				
	Summary evaluation of project				
Achievement day included					
Summary	Through the introduction to conclusion, book shows progress of 4-H member and his/her project				
	Complete and thorough records of both project and member activities				
	Originality and Quality of finished record book				
		X7	X6	X5	X4
	Sub Total				
Bonus	Record Book Handed in on time				+ 2
		Total Score			

Name: _____

Club: _____

RECORDS & INFORMATION
PROJECT DESCRIPTION & ANALYSIS
SUMMARY

