



BC 4-H



Ministry of
Agriculture
and Lands

Leader Training Program

Introduction

The BC 4-H Leader Training program is comprised of 12 sessions divided into 3 levels. Each session is a free-standing module that may be taken on its own or in conjunction with other sessions. The twelve sessions have all been designated as level 1 (4-H Basics), 2 (Program Delivery), or 3 (Leadership Skills), with level 1 sessions being the most introductory and level 3 sessions being the most advanced. Although leaders may participate in the sessions in any order it is recommended that they have some experience in 4-H club leadership before attending the more advanced sessions. Several of the sessions will be made available in an online format.

Delivery

In 2009, sessions in Level 1 and 2 will be offered with the exception of those listed to be in the online format. In 2010 we hope to launch Level 3 and the online sessions. Key Leaders and Regional Councils will work with Youth Development Staff to decide which sessions will be delivered in their area each year. Training will be provided in each region according to the following schedule:

January/February	Vancouver Island North	Fraser Valley		Kootenays	Central Interior		
March/April			Kamloops/Okanagan North and South			Yellowhead West	Peace River
October/November	Vancouver Island South	Fraser Valley			Central Interior		

Recognition

Certificates of completion will be awarded at each level. Leaders who have previously completed Introduction to 4-H (Leaders Handbook) and Put the Child First will receive credit for them under the new program. Special recognition will be provided for leaders who complete all 3 levels.

Participation

All new leaders will be expected to participate in sessions 1, 2 and 3 within their first 2 years of leadership. Participation in the other sessions will be at the leaders' discretion and can be spread throughout their 4-H leadership career. Pre-registration will be required. All sessions will be provided complimentary for 4-H leaders.

Check the BC 4-H Webpage (<http://www.bc4h.bc.ca/>) or talk to your Key Leader for more information and to find out about specific training dates and times for your area

Level	Focus	Session	Topics
1	4-H Basics	1	Introduction to 4-H (Leader Handbook) - 3 Hours objectives of the 4-H program / 4-H pledge, motto and logo / BC 4-H structure / project, program and travel options / team approach to 4-H leadership
		2	4-H Forms - Online registration forms / supply order form / publication order form / conference applications / scholarship applications / project regulations
		3	Put the Child First – 2.5 Hours volunteers role in child safety / indicator signs of abuse / responding to a disclosure / reporting abuse/protecting yourself against allegations of abuse
		4	4-H Club Management – 2.5 Hours club year plan: overview and activity / meeting agendas / meeting management / teaching techniques / understanding youth
2	Program Delivery	5	4-H Awards Program - Online 4-H awards program / junior proficiency exams: overview and activity / senior skill exams / awards cards / methods of recognition / 4-H awards nights
		6	4-H Project Teaching – 2 hours* teaching project skills / teaching and evaluating record keeping / club achievement day * This session has an optional 1 hour add-on that will cover animal care
		7	4-H Communications Program – 2.5 hours evaluating 4-H communications: overview and activity / teaching 4-H communications activity / planning a 4-H communications competition activity
		8	4-H Judging Program – 2 hours teaching 4-H judging / evaluating 4-H judging / planning a 4-H judging competition activity
		9	Farm and Home Safety – 2 hours 4-H farm and home safety / teaching 4-H farm and home safety / guest speaker
3	Leadership Skills	10	Fundraising – Online charitable direct access applications: overview and activity / fundraising for club / district / project
		11	4-H Club Teamwork – 2 hours involving 4-H members in club leadership / involving parents: overview and activity / communication strategies
		12	Coaching/Mentoring – 2 hours conflict resolution / recruitment / leadership mentoring