



4-H Speak and Show Score Card

Placing

Name: \_\_\_\_\_ Age: \_\_\_\_\_

Topic: \_\_\_\_\_

TIME USED: \_\_\_\_\_

Please Check for Rating

		EXCELLENT	VERY GOOD	GOOD	FAIR	POOR
<b>Introduction</b>	• Interesting introduction, Includes salutation					
<b>Subject</b>	• Appropriate and worthwhile topic					
	• Information accurate and relevant					
	• Evidence of thorough study, adequate experience					
	• Preparation: thorough and imaginative					
<b>Techniques</b>	• Poised, friendly and enthusiastic Voice: pitch, clarity, projection					
	• Well organized and logically presented, suitable length for topic covered					
	• Appearance: neat, well groomed					
	• Style: speed, slow, fluency					
	• Presence: eye contact, ability to hold audience attention					
	• Equipment and visual aids used effectively, organized work area					
<b>Summary</b>	• Effective summation, impact of closing comment					
	• Ability to answer questions					
	• Purpose of presentation accomplished effectively					
<b>Column Total</b>						2*
			x3			
			x5			
			x6			
			x7			

Judge #1	
Judge #2	
Sub-total	
÷ 2 =	
Average Score	
- Time Penalty	
<b>FINAL SCORE</b>	

\_\_\_\_\_  
Judge's Signature

(100)



4-H Speak and Show Comment Sheet

Name: \_\_\_\_\_

TIME USED: \_\_\_\_\_

<b>Introduction</b>	
<b>Subject</b>	
<b>Techniques</b>	
<b>Summary</b>	

Judge's comments to be cut off score card and returned to club after the event.

## #148(W)

Version: Jan/02

### JUDGE'S GUIDE – SPEAK AND SHOW

#### A. INTRODUCTION

1. Interesting introduction and title – appropriate introduction that catches the audience's attention.

#### B. SUBJECT:

1. Appropriate worthwhile topic – suited to participant's knowledge, age and experience. Topic connected to Agriculture and Food, of current interest, appealing to audience, informative.
2. Information accurate – must be accurate, up-to-date information.
3. Evidence of thorough study – has he/she researched topic completely?
4. Preparation: thorough and imaginative.

#### C. TECHNIQUES:

1. Posed, friendly and enthusiastic – does participant show confidence, smile, friendly toward audience, show interest and enthusiasm in the presentation?
2. Voice: pitch, clarity, projection – easy to hear and listen to.
3. Well organized and logically presented, suitable length for topic covered – did the audience understand each step? Was the time suitable for the length of topic covered?
4. Appearance: neat, well groomed – dress appropriately for the topic of the presentation.
5. Style: speed, slow, fluency – does the presentation flow smoothly, comfortable speed?
6. Presence – does the participant hold the audience's attention through use of effective communication skills?
7. Equipment and visual aids used effectively – equipment should be labelled and displayed for all to see. Is work area always neat, tidy, organized logically?

#### D. SUMMARY:

1. Effective summation – does the participant increase impact of presentation by summarizing effectively?
2. Ability to answer questions – does the participant repeat the question so that all can hear? Answer to the best of his/her ability and honestly?
3. Purpose of presentation accomplished effectively – how well does the participant meet the objectives of the presentation?

#### GENERAL:

1. Time: 5 - 10 minutes for Juniors (question time extra)  
10 - 20 minutes for Seniors (question time extra)  
Deduct 5 points for every minute or part thereof under time, or overtime.
2. \*No score for poor rating, but add 2 points bonus.
3. Presentation set up time is limited to 10 minutes. Only a table will be provided, all other presentation materials or audio visual equipment is the responsibility of the presenter.

**FOR FURTHER DETAILS, SEE 4-H PUBLICATION #1805 COMMUNICATION LEADERS' GUIDE  
AND #1806 COMMUNICATION MANUAL**