

B.C. 4-H SENIOR MANAGEMENT PROJECT SCORE CARD - Project Information -



The objective of 4-H senior management projects is to challenge senior members who have acquired basic project skills to proceed with a more complex self-directed project that will help to develop advanced skills and knowledge in their respective project area.

The following steps outline how to complete a 4-H Senior Management Project:

1. Member discusses with his/her leader the options for Senior Management Projects in his/her specific project area (see project regulations).
2. Member obtains 4-H Publication #5050 Livestock Senior Management Record Book or 4-H Publication# 5052 Non-Livestock Senior Management Record Book. All of the pages in the record book may not apply to the particular project; in this case a member would only use the pages that apply. Member completes the information sheet in the record book (page 4).
3. Member completes a 10-12 month plan and discusses it with their leader to ensure it is reasonable and achievable.
4. Member submits approval request to 4-H, consisting of the information sheet, and his/her yearly plan. Submit the request to Youth and Community Development Staff, address at the end of this sheet. The approval process may take up to three weeks. The senior management project must be approved **before** the start of the project. Unapproved projects will not be marked.
5. Once a member receives approval for his/her project, they will have 12 months to complete it and submit the completed record book to the BC 4-H office or staff person noted at the end of this sheet.
6. Leaders should be checking in monthly with the members to ensure they are working towards a completed project.
7. Once the project and record book are completed the leader will assess the record book after the member's evaluation at the end of the book and fill out the leader evaluation section of 4-H Publication #140(I) 4-H Senior Management Score Card. Please make sure the member reviews his/her grammar and spelling prior to submitting the final book. It is expected that members will produce a detailed, high quality record book for their project.
8. Submit completed record book for marking to the address below. This process may take up to four weeks.

If the leader feels the record book is not complete, they should not allow the member to submit it and should provide suggestions for improvement.

Please allow enough time for the approval process (three weeks) and the marking (four weeks) in your plans.

For any questions about Senior Management Projects contact:

Pat Tonn, Manager, Youth Development Programs

BC Ministry of Agriculture 1767 Angus Campbell Road, Abbotsford, BC V3G 2M3

Phone: 604-556-3067 or call toll free: 1-888-221-7141 Fax: 604-556-3030 Email: Pat.Tonn@gov.bc.ca

B.C. 4-H SENIOR MANAGEMENT PROJECT SCORE CARD



Name: _____ Age: _____ Club Name: _____

Leader's Name: _____ District: _____

Leader's Mailing Address: _____

LEADER EVALUATION *(must not be completed by the parent of the member)*

Points for Consideration	EX	VG	G	F	Comments
Work completed according to the objectives					
Regular project inspections showed dedication to the project					
Member showed initiative and commitment to learning					
Member shared experience and knowledge with other members as a result of the project					
Project explanation – demonstration/speech/display					
	x 5	x 4	x 3	x 2	TOTAL
SUBTOTAL:					/ 25

Date: _____

4-H Leader Signature: _____

STAFF EVALUATION

Topic	Points for Consideration	Possible Score	Member Score	Comments
APPROVAL	<ul style="list-style-type: none"> complete, neat, on time shows planning & thought 	5		
INVENTORIES - complete/accurate	<ul style="list-style-type: none"> inventories project progress 	10		
PROJECT RECORDS - complete/accurate	<ul style="list-style-type: none"> financial records herd record or project analysis training record or presentation of project study/research 	15		
EVENTS	<ul style="list-style-type: none"> commentary of all events changes of plans 	10		
PROJECT STORY & PRESENTATION	<ul style="list-style-type: none"> success and challenges of project change of methods if repeated next year plans 	10		
EVALUATION	<ul style="list-style-type: none"> sincere evaluation evaluation recognizes successes and areas for improvement 	10		
OVERALL IMPRESSION (Complete 12 months of record keeping or as approved)	<ul style="list-style-type: none"> record book complete, neat and informative spelling correct useful record 	15		
	Total	75		TOTAL /100

Date: _____

Staff Signature: _____